



Washington City

Where Dixie Begins

BUILDING DEPARTMENT

111 North 100 East Washington City, UT 84780
435-656-6326
www.WashingtonCity.org

BUILDING PERMIT APPLICATION

MASTER PERMIT NUMBER

Complete Entire Application

BLDG ADDRESS: _____ SUB/LOT#: _____

LEGAL OWNER OF PROPERTY: _____

PHONE: _____ E-MAIL: _____

OWNER/MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

APPLICANT/CONTRACTOR: _____

UTAH CONTRACTOR LICENSE #: _____ WASHINGTON CITY REGISTRATION#: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ E-MAIL: _____

ARCHITECT/ENGINEER'S NAME: _____ PHONE: _____

ARCHITECT/ENGINEER'S ADDRESS: _____ E-MAIL: _____

ELECTRICAL CONTRACTOR NAME: _____ LICENSE#: _____

WASHINGTON CITY REGISTRATION#: _____ PHONE: _____ E-MAIL: _____

PLUMBING CONTRACTOR NAME: _____ LICENSE#: _____

WASHINGTON CITY REGISTRATION#: _____ PHONE: _____ E-MAIL: _____

MECHANICAL CONTRACTOR NAME: _____ LICENSE#: _____

WASHINGTON CITY REGISTRATION#: _____ PHONE: _____ E-MAIL: _____

TYPE OF PROPERTY: COMMERCIAL INDUSTRIAL RESIDENTIAL OTHER

VALUATION OF PROJECT: _____

TYPE OF IMPROVEMENT (CHECK EACH ITEM THAT APPLIES):

<input type="checkbox"/> New Building	<input type="checkbox"/> Garage/Car Port	<input type="checkbox"/> Gas	<input type="checkbox"/> Pool/spa	<input type="checkbox"/> Demolish
<input type="checkbox"/> New Addition	<input type="checkbox"/> Roofing	<input type="checkbox"/> Retaining Mason Wall	<input type="checkbox"/> Patio	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Re-Model	<input type="checkbox"/> Electrical/Solar	<input type="checkbox"/> Retaining Concrete Wall	<input type="checkbox"/> Screen Enclosure	
<input type="checkbox"/> Tenant Improvement	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Retaining Rock Wall	<input type="checkbox"/> Utilities	
<input type="checkbox"/> Shed	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Sign	<input type="checkbox"/> Alter	

DESCRIPTION: _____

To Be Completed By Washington City Building Department

ITEM TAKE-OFF

Please identify number of items to be installed below unless otherwise indicated in **BOLD**

Description	Number
New [SF]	
First Floor [SF]	
Second Floor [SF]	
Awning, Covered Porch/Patio [SF]	
Garage, Carport [SF]	
R. Values Walls/Ceiling	
Max Occ. Load	

Power (# of amps)	Number
100	
200	
400	
600	

Fire Sprinkler Yes No
SF = Square Feet

MASTER PERMIT NUMBER:

GENERAL INSTRUCTIONS: Applicant must fill in all spaces Front and Back. If any space is not applicable, write N/A. The checklist of requirements for this permit type, if any, must be completed and included. Review process time may vary with the department's workload. Applicants will be notified when permit is ready. Construction work may not begin until a building permit is issued and the permit/hard card is posted.

Building Permit Submittal Requirements Checklist

Building Permit Completed And signed	<input type="checkbox"/>	Pad Certification	<input type="checkbox"/>
2 Sets Of Engineered Plans * <i>(1) Large & (1) 11"x17"</i>	<input type="checkbox"/>	2 Sets of Engineered Stamped Truss Details And Layout	<input type="checkbox"/>
2 Site Plans	<input type="checkbox"/>	1 Engineered Stamped Letter Regarding Truss Calcs	<input type="checkbox"/>
2 Sets of Structural Calculations	<input type="checkbox"/>	Storm Water NOI	<input type="checkbox"/>
Res check Completed And Signed	<input type="checkbox"/>	Encroachment Permit Applications With 8 1/2" x 11" Site Plan	<input type="checkbox"/>
Water Conservancy Impact Fees Receipt	<input type="checkbox"/>	<i>*Commercial checklist to be included with all Commercial applications</i>	

BUILDING CODE IN EFFECT IS THE 2012 EDITION OF THE INTERNATIONAL BUILDING CODES WITH THE 2012 STATE OF UTAH AMENDMENTS

Washington City Ordinance Chapter 5 Construction Contractors Section 3-5-3: Requirements: Any person desiring to engage in business as a contractor within the corporate limits of the city must comply with the two (2) following requirements: A. Registration: Prior to engaging in any subject business activity during any calendar year, he must register for the year as a contractor in the office of the City Recorder. B. License: Prior to the performance of any services in connection with any specific contract or job, the person shall secure a license to engage in the performance of service connected with said job or contract from the office of the City Recorder.

2012 IBC 111.1

2012 IRC Sec. R110-Certificate of Occupancy: No building or structure shall be used or occupied until the building official has issued a Certificate of Occupancy.

2012 IBC 105.3.2

2012 IRC Sec. R105.3.2 Time limit of application: An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing unless such application has been pursued in good faith or a permit has been issued.

2012 IBC 105.5

2012 IRC Sec. 105.5 permit expiration: Permit will expire if work does not commence within 180 days of issuance, or if work authorized on the site is suspended or abandoned for a period of 180 days after the time the work is commenced. Expired permits will require a fee of up to double original permit fees to reactivate the permit.

Washington City Bldg Dept Inspection Policy: All permits require a final inspection for completion. Contractor, Authorized Agent or Owner Builder is responsible to contact the Bldg. Dept. to schedule required inspections. Please contact the building department by 3:30 pm Mon-Fri to request inspections for the next business day.

Washington City Building Dept Site Signage Policy: All permits issued for any construction require posting the address, lot number and permit number on the job site at the start of construction. Furthermore an approved set of plans is required on the job site for all inspections. Failure to post this information could result in missed inspections. If an Inspection Card and Tube are provided with the permit they must be returned to the Washington City Building Dept before a CO is issued.

PRINTED NAME OF CONTRACTOR,
 AUTHORIZED AGENT, OR OWNER BUILDER: _____

SIGNATURE OF CONTRACTOR,
 AUTHORIZED AGENT, OR OWNER BUILDER: _____ Date: _____

To Be Completed By Washington City Building Department

Plans Checked By: _____

AMPS:	Zoning:
LOT SIZE [SF]:	Permit Total:

APPROVAL SIGNATURE: _____ DATE: _____