

Expungement Process

In order to file an expungement the following steps must be taken:

Contact the Bureau of Criminal Identification at 801-965-4445 or obtain the forms at www.bci.utah.gov.

They will send you back a complete listing of your criminal history in 1-2 weeks. Keep that in a safe place.

They will send you a letter within 6 weeks letting you know if you are eligible to have an expungement. If you are eligible you will sign and date a waiver form and send it back to BCI. They will then send you a certificate of eligibility for each court you have a record in.

You must take the certificate of eligibility to each court and request an expungement packet from them. You will then petition the court to expunge your record. This may take several weeks because the judge and the prosecutor and sometimes a victim will all have to agree before an expungement order would be signed. The expungement may also be declined at this point.

Once you have received the order of expungement signed off by the court you will need to file the paperwork with BCI and follow the instructions they give you.