

# APPLICATION FOR UTILITY SERVICE



# Washington City

Where Dixie Begins

111 North 100 East Washington, Utah 84780  
(435) 656-6301  
washingtoncity.org/utilities

## OFFICE USE ONLY

ACCOUNT NO \_\_\_\_\_

WORK ORDER NO \_\_\_\_\_

DEPOSIT \$ \_\_\_\_\_ RECEIPT NO \_\_\_\_\_

DATE PAID \_\_\_\_\_ CITY REP \_\_\_\_\_

NEW ACCOUNT     RESIDENTIAL  COMMERCIAL     OWNER/LANDLORD  RENT/LEASE

## APPLICANT OWNER / BUSINESS OWNER INFORMATION

|   |                  |              |
|---|------------------|--------------|
| LAST NAME/ BUSINESS NAME:               | FIRST NAME:      | *SSN/TAX ID: |
| *DRIVERS LICENSE # OR BUSINESS LICENSE# | DATE OF BIRTH:   | EMAIL:       |
| PRIMARY PHONE:                          | SECONDARY PHONE: | EMPLOYER:    |

## CO-APPLICANT [Co-Applicant Must Sign Below]

ACCOUNT INFORMATION WILL ONLY BE DISCLOSED TO INDIVIDUALS LISTED ON THIS APPLICATION. YOUR SPOUSE IS **NOT** PRESUMED TO BE A CO-APPLICANT

|   |                |                          |
|---|----------------|--------------------------|
| LAST NAME:                              | FIRST NAME     | *SOCIAL SECURITY NUMBER: |
| *DRIVERS LICENSE # OR BUSINESS LICENSE# | DATE OF BIRTH  | EMAIL:                   |
| RELATION:                               | PRIMARY PHONE: | SECONDARY PHONE:         |

## SERVICE CONNECTION INFORMATION

|  |  |
|--|--|
| SERVICE ADDRESS:   | CONNECTION DATE (AT LEAST 1 BUSINESS DAY FROM APPLICATION):  |
| MAILING ADDRESS (IF DIFFERENT FROM SERVICE ADDRESS)                                  | CITY & ZIP CODE  |
| UTILITY CONTACT PERSON AND PHONE NUMBER IF DIFFERENT FROM APPLICANT OR CO-APPLICANT? | IF LANDLORD ACCOUNT DO YOU WANT TO AUTOMATICALLY ASSUME RESPONSIBILITY FOR UTILITY SERVICE AFTER TENANT ACCOUNT IS TERMINATED?             |
| HAVE YOU HAD UTILITY SERVICES WITH WASHINGTON CITY BEFORE? UNDER WHAT NAME?          | IF TRANSFERRING SERVICES, WHAT IS THE CURRENT SERVICE ADDRESS? WHAT DATE WOULD YOU LIKE TO TERMINATE YOUR CURRENT ACCOUNT? (24 to 48 hrs.) |

## SERVICE AGREEMENT

I (applicant/co--applicant) hereby request Washington City to provide applicable utility services which may include but not limited to water, sewer, power, storm water, garbage, and irrigation services at the above service location. I (applicant/co--applicant) agree to pay all charges for services rendered as a result of this request. I (applicant/co--applicant) understand and agree that failure to pay any amount due to the City can result in services not being connected/reconnected until such payment has been received. I have read and accept the terms of the Applicant/Co--Applicant Responsibilities as noted on the back of this form.

X Applicant Signature

Date

X Co-Applicant Signature

Date

**APPLICANT / CO-APPLICANT DISCLOSURE AGREEMENT (PLEASE INITIAL TO ACKNOWLEDGE STATEMENTS BELOW)**

\_\_\_\_\_ ACCOUNT SET UP/CONNECTION CHARGES: Applicant/Co--Applicant acknowledges that they are subject to a **\$5.00 account set up fee** as a result of this request for utility services. The Applicant/Co--Applicant also acknowledges they are subject to an additional **\$25.00 reconnection fee if the power service is not turned on, on the date utility services are requested to be connected.**

\_\_\_\_\_ PAYMENT: Applicant/Co--Applicant agrees to pay monthly for utility services rendered by Washington City which could include but is not limited to water, sewer, power, storm water, garbage, and irrigation services. Charges for service will be made at the regular established rates for the class of service applicable to the service address. It is the Applicant/Co--Applicants responsibility to review the monthly bills for accuracy and notify the Utility Billing Office of any concerns prior to the payment due date.

\_\_\_\_\_ DELINQUENCY: Payment for service is due immediately upon billing and shall become delinquent if not paid by Due Date reflected on billing statement. **A late charge of 5% per month of the unpaid balance will be added to delinquent accounts.** The applicant agrees to pay reasonable expenses of collection including attorney's fees and court costs should it become necessary to use such measures to collect the charges made to Applicant's/Co--Applicant's account.

\_\_\_\_\_ DISCONNECTION: Delinquent accounts are subject to disconnection of services on the fourth Tuesday of the month following the payment due date. Disconnected services may not be reconnected until all outstanding late charges and delinquent charges for services are paid along with a \$50.00 reconnection fee. Disconnect accounts not reconnected within five (5) business days from the day of disconnect are subject to termination.

\_\_\_\_\_ SECURITY DEPOSIT: **A one hundred and fifty dollar (\$150.00) deposit is required for residential accounts with only water services. A three hundred dollar (\$300.00) security deposit is required on all residential accounts with power and water services. For small commercial accounts will be charged a (\$300.00) deposit and a five hundred dollar (\$500.00) security deposit is required on all large commercial accounts.** The deposit shall be waived if the customer is, at that time, a customer of the city's utility service and has an account that has been in good standing for a period of twelve (12) consecutive months. (Ord. 2008--15, 4--23--2008) The Security Deposit shall in no way be construed to preclude Washington City from disconnecting any and all utility services to the service location in the event of default on payment of any indebtedness for utility services rendered to the premises regardless of whether or not the amount of the deposit is sufficient to cover the delinquent amount.

**Security Deposits may be refunded to the Applicant/Co--Applicant under the following circumstances (Residential Customers Only):**

1. At the request of the customer, the Utility Billing Supervisor may authorize a customer's deposit be applied to their account when they have had service for a minimum of 12 consecutive months with no penalties or disconnects.
2. Upon termination of the utility account the City will refund the deposit less any amount owed to the City. The refund will be issued by check within two (2) to four (4) weeks of the final billing. The Applicant/Co--Applicant is responsible for providing the City with a valid forwarding address.

\_\_\_\_\_ REASONABLE ACCESS: The Applicant/Co--Applicant shall permit the City's authorized representatives to enter onto the customer's premises at all reasonable times for purposes connected with rendering, billing, or disconnecting utility services. Service may be terminated if reasonable access is not permitted.

\_\_\_\_\_ TERMINATION OF SERVICE: The Applicant/Co--Applicant agrees to be responsible for the payment of utility charges incurred at these premises until their responsibility is terminated in one of the following ways:

1. By mutual agreement evidenced in writing and signed by the City and the applicant.
2. **By a two day written notice from the customer to have services disconnected and the City physically terminating the service.**
3. By proper assumption of the payment responsibility by a party acceptable to the City and upon completion of an application for service by the other party.

\_\_\_\_\_ IMPORTANT STATEMENT DATES: **Statements are available by the 1st of each month and arrive by mail between the 1st and the 4th of each month.** The billing due date for ALL Washington City utility statements is the 20th of each month. **Customers are subject to penalties after the 20th of each month on any outstanding balance.**

\_\_\_\_\_ LANDLORD ROLLOVER (**HOMEOWNERS ONLY**): If Applicant/Co--Applicant marked yes to automatically assume responsibility for utility service after tenant account is terminated, Applicant/Co--Applicant is agreeing to allow Washington City to automatically establish service in landlord name and agrees to pay monthly for utility services rendered by Washington City along with applicable Account Set Up/ Connection Charges as noted above. The landlord rollover agreement will remain in effect until the Applicant/Co--Applicant notifies the City in writing that they are no longer the owner or responsible party of said property and wish to terminate the landlord rollover status.

**Ways to pay: Online at- [Xpressbillpay.com](http://Xpressbillpay.com) In Office at- 111 N 100 E Washington, Ut 84780 Phone at: 435-656-6305**