

PLAT LEGAL DEPT REVIEW

Please take the time to carefully examine the checklist given by the legal department. Ensure that all items are completed before submitting your plat to the city.

- Owner's Dedication on Plat is prepared for signatures and the plat and title report ownership match
- Verify that the owner corporation is active by doing a UT Business entity search: <https://secure.utah.gov/bes/>
- Verify that the surveyor's license is active and valid: <https://secure.utah.gov/llv/search/index.html>
- Verify that the notary is active and valid and that notary has signed the plat <https://secure.utah.gov/notary/search.htm>
- Verify that legal description on the title report and the plat are identical
- Verify that Mortgagee's Consent to Record and Acknowledgement block is prepared and signed and that matches the name in the title report.
- Verify that the owner's dedication section of the plat gives notice and reference to CC&Rs by document number
- Verify HOA is active and valid: <https://secure.utah.gov/bes/>
- If a public trail is/will be located on the property, verify that the plat depicts the trail easement: <https://gis.washingtoncity.org/washingtoncity/>
- Original or Supplement to CC&Rs must be provided and signed
- Verify that the Water Acknowledgement is on the plat
- Verify that any easement(s) match the plat/title report